

Daily Excavator Operation Record Sheet

Date

Operator Name

Machine Number

Location

Operation Details

Start Time

End Time

Total Operating Hours

Work Description

Daily Checklist

Checklist Item	Checked	Remarks
Engine Oil Level	<input type="checkbox"/>	<div></div>
Hydraulic Oil Level	<input type="checkbox"/>	<div></div>
Coolant Level	<input type="checkbox"/>	<div></div>
Fuel Level	<input type="checkbox"/>	<div></div>
Lubrication Points	<input type="checkbox"/>	<div></div>
Track/Tyre Inspection	<input type="checkbox"/>	<div></div>
Lights & Horn	<input type="checkbox"/>	<div></div>
Other	<input type="checkbox"/>	<div></div>

Issues Noted / Actions Taken

Operator Signature

Supervisor Signature