

Excavation Safety Audit Checklist

Date:

Project / Site Name:

Location:

Auditor(s):

Checklist

Item	Yes	No	N/A	Comments / Findings
Has a competent person inspected the excavation prior to work?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Are utility locations identified and marked before excavation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Is there safe entry/exit (ladders, ramps, etc.) within 25 feet of workers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Are protective systems (sloping, shoring, shielding) in place, if required?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Are spoil piles and equipment kept at least 2 feet from the edge?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Is the excavation protected against water accumulation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Are materials and tools free from falling into the excavation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Are warning systems, fencing, or barricades in place, if required?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Are atmospheric tests for hazardous gases conducted, if required?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Is PPE being used by all personnel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

General Comments / Additional Observations

Auditor Signature