

Construction Project Closeout Checklist

Item	Status	Comments
Final Inspection Completed		
Punch List Issued		
Punch List Items Completed		
As-Built Drawings Submitted		
Operation & Maintenance Manuals Provided		
Warranties & Guarantees Received		
Commissioning Complete		
All Permits/Certificates Delivered		
Final Payment Application Submitted		
Release of Liens Received		
Owner Training Completed		
Keys & Access Delivered		
Site Cleaned and Restored		
Other:		