

# Electrical Safety Induction Record

## Employee Details

Name

Position

Department

Date

## Induction Topics Covered

Topic	Discussed (Yes/No)
Electrical hazards and risks	
Safe work procedures	
Isolation and lockout-tagout	
Reporting faults and incidents	
Emergency procedures	
PPE requirements	
Other	

## Notes / Comments

## Signatures

Employee Signature

Inductor Name

Inductor Signature

Date