

Excavation and Trenching Safety Checklist

Project/Site Name

Location

Date

Inspector

Checklist

Item	Yes	No	Comments
Competent person on site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Daily inspection of excavation/trench	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Utilities identified and located	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Protective systems in place (e.g., shoring, shielding, sloping)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Ingress and egress provided (ladders, ramps, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Atmospheric hazards tested (if required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Water accumulation controlled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Appropriate barriers and signage in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Materials stored a safe distance from edge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Personal protective equipment used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Overhead hazards identified and mitigated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Additional Comments/Issues

Corrective Actions Taken