

# Subcontractor Induction Checklist

Subcontractor Company Name

Project/Site Name

Date

Subcontractor Representative Name

## Checklist

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Induction to site safety rules conducted

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Emergency procedures explained

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PPE requirements outlined

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Site hazards identified

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Safe Work Method Statements (SWMS) provided/discussed

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Incident reporting process explained

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Environmental controls covered

Additional Comments

Subcontractor Representative Signature

Date

Supervisor Name

Supervisor Signature

Date