

Dormitory Exit Clearance Form

Full Name

Student ID

Dormitory Name/No.

Room Number

Contact Number

Date of Leaving

Reason for Exit

Room Condition Checklist

Item	Good	Damaged	Remarks
Bed			
Desk & Chair			
Wardrobe			
Fan/AC			
Lighting			
Other			

Remarks (if any)

Student Signature & Date

Dormitory In-charge Signature & Date

