

Departmental Graduation Clearance Checklist

Student Name		Student ID	
Degree Program		Department	

Course Completion

Requirement	Completed	Remarks
All major courses completed		
Electives completed		
Minimum credits fulfilled		

Project/Thesis

Project/Thesis Submitted	
Project/Thesis Approved	

Financial Clearance

All dues cleared	
------------------	--

Library Clearance

No library books/materials outstanding	
--	--

Other Requirements

Exit interview completed	
Department property returned	

Departmental Approval

Department Chair Signature:

Date:
