

Temporary Structure Failure Incident Report

(Event Construction Site)

1. Incident Details

Date of Incident

Time of Incident

Location of Incident

Type of Temporary Structure

2. Description of Incident

Describe the incident

Suspected Cause of Failure

3. People Involved

Personnel Involved (Names & Roles)

Injuries / Fatalities

4. Immediate Actions Taken

Actions Taken After Incident

5. Witnesses

Names and Contact Details

6. Attachments

Photos, Diagrams, or Documents

Choose File

No file selected

7. Report Prepared By

Name

Role/Position

Date of Report