

Construction Retainage Release Request Form

Project Information

Project Name

Project Number

Project Address

Contract Details

Contractor Name

Contract Number

Retainage Amount Requested

Retainage Percentage

Original Contract Amount

Request Details

Description/Scope of Work Completed

Date of Substantial Completion

Date of Request

Supporting Documents (if applicable)

Choose File

No file selected

Signatures

Contractor Signature

Date

Owner/Representative Approval

Date