

Commercial Renovation Daily Progress Report

Date

Project Name

Location

Reported By

Today's Crew

Crew Members (names & roles)

Total Labor Onsite

Subcontractors Onsite

Work Performed Today

Description of Work Performed

Materials & Deliveries

Materials/Deliveries Received

Equipment

Equipment Onsite/In Use

Inspections & Safety

Inspections Conducted

Safety Issues/Incidents

Other Notes

Visitors / Instructions / Approvals

General Comments