

Playground Incident Follow-Up Report

Incident Details

Date of Incident

Time of Incident

Location

Description of Incident

People Involved

Name(s) of Individual(s) Involved

Witnesses (if any)

Supervisor/Staff Present

Injury & Response

Nature of Injury (if any)

First Aid Provided?

Action Taken

Parent/Guardian Notification

Notified?

Notification Method

Date & Time of Notification

Follow-Up & Recommendations

Required Follow-Up Actions

Recommendations/Comments

Report Completed By

Date

Signature