

# Art Handling & Installation Checklist

## Preparation

- ☐ Review artwork condition
- ☐ Verify installation location
- ☐ Gather necessary tools & hardware
- ☐ Ensure safety equipment is available

## Transportation

- ☐ Use appropriate packing materials
- ☐ Label and document artwork
- ☐ Secure artwork during transport

## Installation

- ☐ Inspect installation site
- ☐ Measure and mark placement
- ☐ Install hanging hardware
- ☐ Handle artwork with gloves
- ☐ Level and secure artwork

## Post-Installation

- ☐ Document installation
- ☐ Remove packing materials
- ☐ Review condition post-installation

## Notes