Church Event Stage Design Request Form

Event Name

Requestor Name

Email

Phone Number

Event Date

Event Time

Event Location

Stage Design Details

Theme / Concept

Stage Size or Dimensions

Required Stage Elements (check all that apply)

☐ Backdrop

☐ Lighting

☐ Props

☐ Audio Equipment

☐ Video / Screens

☐ Others

Other Details or Requests

Budget & Deadline

Estimated Budget

Design Completion Deadline

Additional Notes