

# Returned Lost Item Receipt

Date:

Receipt No.:

## Store Information

Store Name:

Store Address:

Contact Person:

Contact Number:

## Finder's Information

Name:

Contact Number:

## Owner's Information

Name:

Contact Number:

## Item Details

Description of Item:

Date Item Found:

Location Found:

Date Item Returned to Owner:

Staff/Witness:

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Store Representative

\* This receipt confirms the return of the lost item to its rightful owner.

