

Retail Floor Supervisor Performance Review

Employee Information

Name

Employee ID

Review Date

Reviewer Name

Review Period

Job Knowledge & Skills

Understand store products, procedures and systems

Comments

Leadership & Supervision

Manages and motivates team effectively

Comments

Customer Service

Ensures high level of customer satisfaction

Comments

Teamwork & Communication

Communicates effectively with team

Comments

Dependability & Attendance

Punctuality and reliability

Comments

Overall Comments & Goals

Overall Supervisor Comments

Employee Comments

Goals for Next Review Period