

# Retail Shelf Extension Approval Sheet

Store Name

Store Number

Date

Location/Department

Extension Start Date

Extension End Date

## Extension Details

Product(s) Name	SKU/Item Code	Current Facing	Requested Facing	Area (m <sup>2</sup> )

Reason for Extension

Additional Comments

## Approvals

Requested by

Name & Signature

Date

Store Manager's Approval

Name & Signature

Date

Head Office Approval

Name & Signature

Date

