

Boutique Store Audit Checklist

Store Details

Store Name

Date of Audit

Auditor Name

Exterior

Storefront Cleanliness

Signage Condition

Window Displays

Interior & Merchandising

Floor Cleanliness

Lighting Functionality

Product Display (Tidy & Organized)

Fitting Rooms Condition

Inventory & Stock

Stock Levels Adequate

Out-of-Stock Items Addressed

Damaged/Returned Items Managed

Staff & Customer Service

Staff Presentation

Greeting Customers

Knowledge of Products

Safety & Compliance

Fire Exits Accessible

First Aid Kit Available

Slip/Trip Hazards Managed

Comments & Actions

Comments

Actions Required
