

Retail Inventory Staff Exit Interview Sheet

Employee Information

Name

Position / Job Title

Department

Start Date

Last Working Day

Interviewer Name

Interview Date

Reason for Leaving

Inventory Processes

Describe your daily inventory tasks and any challenges experienced:

Environment and Team

Comment on the working environment and team collaboration:

Management and Support

How would you evaluate the management and training provided?

Improvement Suggestions

Any suggestions to improve inventory processes or the work environment?

Comments

Other comments: