

# Seasonal Decor Supplier Evaluation Template

## Supplier Information

Supplier Name	<div></div>	Contact Person	<div></div>
Email	<div></div>	Phone	<div></div>
Address	<div></div>		

## Product Evaluation

Criteria	Rating (1-5)	Comments
Quality of Products	<div></div>	<div></div>
Variety/Selection	<div></div>	<div></div>
Pricing	<div></div>	<div></div>
Packaging	<div></div>	<div></div>

## Service Evaluation

Criteria	Rating (1-5)	Comments
Timeliness of Delivery	<div></div>	<div></div>
Customer Service	<div></div>	<div></div>
Order Accuracy	<div></div>	<div></div>
Issue Resolution	<div></div>	<div></div>

## Overall Assessment

**Recommendations / Notes**

**Evaluator**

<b>Name</b>		<b>Date</b>	
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