

Art Supply Store Inventory Acceptance Sheet

Date: _____

Received By: _____

Supplier Name: _____

Delivery Note #: _____

Order #: _____

Item Description	SKU/Code	Quantity Ordered	Quantity Received	Condition	Remarks

Received in Good Condition: _____

Comments: _____

Checked By: _____ Date: _____

Authorized By: _____ Date: _____