

# Niche Shoe Boutique

## Petty Cash Reconciliation Form

Date

Prepared By

Reviewed By

Petty Cash Float Amount

Total Cash Counted

Total Vouchers/Receipts

### Petty Cash Disbursements

Date	Receipt / Voucher #	Description	Amount	Initials
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Reconciliation

Total Petty Cash (Cash + Vouchers)

Difference

**Comments / Explanations**

Signature (Prepared By)

Signature (Reviewed By)

Date