## **Exception-Based Reporting Template**

## Report Details

Title						
Date						
D	and Div					
Prepa	ared By					
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Exception Summary						
Summary						
Exception Details						
#	Description	Detected On	Immont	Status	A ation Dogging d	
#	Description	Detected On	Impact	Status	Action Required	
<b>D</b>						
Recommendations/Action Plan						
Detai	ls					
Reviewer Comments						