

# Pop-Up Shop Setup Checklist

## Pre-Planning

- ☐
- ☐
- ☐

## Permits & Licenses

- ☐
- ☐

## Marketing & Promotion

- ☐
- ☐
- ☐

## Inventory & Supplies

- ☐
- ☐
- ☐

## Shop Setup

- ☐
- ☐
- ☐

## Operations

- ☐
- ☐
- ☐

## Takedown & Follow-Up

- ☐
- ☐