

Peer Evaluation for Nonprofit Administrative Assistants

General Information

Evaluator Name

Person Being Evaluated

Date

Evaluation Criteria

Criteria	Rating (1-5)	Comments
Professionalism	<input type="text"/>	<input type="text"/>
Communication Skills	<input type="text"/>	<input type="text"/>
Organization & Efficiency	<input type="text"/>	<input type="text"/>
Teamwork & Collaboration	<input type="text"/>	<input type="text"/>
Initiative & Problem Solving	<input type="text"/>	<input type="text"/>
Attention to Detail	<input type="text"/>	<input type="text"/>
Dependability	<input type="text"/>	<input type="text"/>

Strengths

Areas for Improvement

Additional Comments