

# Academic Grade Dispute Letter

**Your Name:**

**Your Student ID:**

**Course Name and Code:**

**Instructor's Name:**

**Date:**

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**Subject:**

Grade Dispute for [Assignment/Exam/Course]

Dear ,

I am writing to formally dispute the grade I received for in . I respectfully request a review of the grade as I believe there may have been an error or misunderstanding.

**Reason for Dispute:**

**Supporting Evidence:**

I kindly ask for your reconsideration of my grade, based on the points above. I am willing to discuss this matter further at your convenience.

Thank you for your attention to this matter.

Sincerely,