

# Site Visit Review Template

## General Information

Organization Name

Visit Date

Reviewer Name(s)

Org Contact / Staff Met

## Purpose of Visit

Purpose/Focus of Visit

## Observations

Program Activities Observed

Participant Engagement/Feedback

Facilities/Environment Observations

## Financial and Administrative Review

Financial Management and Practices

Staffing and Organizational Capacity

## Outcomes and Impact

Progress Toward Stated Outcomes

Observed Impact

## Opportunities & Recommendations

Opportunities for Improvement

Recommendations for Funding/Support

## Additional Comments

Comments