Supplier Site Audit Checklist

Supplier Info

Supplier Name	
Address	
Audit Date	
Auditor Name	

Audit Checklist

Area	Checkpoints	Compliant	Comments
Quality Management	Documented quality procedures	•	
Production Process	Process controls in place		
Material Control	Materials traceability	•	
Equipment Maintenance	Maintenance records available		
Employee Training	Training records	•	
Health & Safety	Compliance with safety regulations		

General Comments