

ISBN Assignment Checklist

Project Details

- ☐ Project title identified
- ☐ Author(s) information collected
- ☐ Publisher details confirmed

Edition and Format

- ☐ Edition/version number determined
- ☐ Format(s) specified (print, eBook, etc.)
- ☐ Language confirmed

ISBN Information

- ☐ Check if ISBN already assigned
- ☐ Request new ISBN if required
- ☐ Record assigned ISBN

Documentation

- ☐ Log assignment in project records
- ☐ Update publisher's database
- ☐ Notify relevant stakeholders

Other Notes

- ☐
- ☐