

# Animal Bite/Scratch Laboratory Incident Report

## 1. Incident Details

Date of Incident

Time of Incident

Location

## 2. Person Involved

Name

Job Title

Department

## 3. Animal Involved

Species

Animal ID/Tag

## 4. Description of Incident

Describe how the incident occurred (including activity at the time):

Type of Exposure

Body Part(s) Affected

## 5. Immediate Actions Taken

First aid/treatment provided:

## 6. Reporting and Follow-up

Who was notified?

Follow-up actions/recommendations:

## 7. Reporter Information

Reporter's Name

Date Submitted