

Laboratory Accident Investigation Report

Basic Information

Report Date

Reported by

Laboratory/Location

Date of Accident

Time of Accident

Incident Description

Describe the accident

Equipment/materials involved

Persons involved (names and roles)

Injury / Damage Details

Nature and extent of injury/damage

Treatment or action taken

Cause Analysis

Direct causes

Root causes

Corrective Actions

Immediate corrective action(s) taken

Recommended long-term preventive measures

Person(s) responsible for implementing recommendations

Date for completion of corrective actions

Investigator Information

Name of Investigator(s)

Date of Investigation