## **Retail Employee Reference Check Form**

## **Candidate Information** Candidate Name Position Applied For **Reference Information** Reference Name Relationship to Candidate Company Contact Number/Email **Employment Details Employment Dates** Job Title Main Responsibilities **Performance Evaluation** Reliability/Punctuality Customer Service Skills Teamwork/Cooperation

Communication Skills	
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Strengths	
Areas for Improvement	
Eligibility for Rehire	
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Additional Comments	