

# Employee Exit Interview Questionnaire

Employee Name

Department

Position/Title

Date of Employment

Exit Date

Reason for Leaving

Have you accepted another job?

If yes, what attracted you to the new position?

How would you rate your overall job satisfaction?

What did you like most about your job?

What did you like least about your job?

Feedback on Supervisor/Management

Was training adequate for your role?

Suggestions for improvement

Would you consider rejoining this company in the future?

Additional Comments