

**Date:**  
**To:**  
**Address:**

**Subject: Freelance Contractor Employment Confirmation**

Dear

This letter is to confirm your engagement as a freelance contractor with .

**Position/Role:**  
**Project/Assignment:**  
**Start Date:**  
**Expected Duration:**  
**Compensation:**  
**Reporting To:**

Your responsibilities will include:

- 
- 
- 

Please acknowledge your acceptance of this offer by signing below.

Sincerely,

**Title:**  
**Company:**

Contractor's Signature: \_\_\_\_\_  
Date: \_\_\_\_\_