

Date:

To:

Office of Student Affairs

Subject: Readmission Appeal After Dismissal

Dear ,

I am writing to respectfully appeal for readmission to after my recent academic dismissal. I understand the reasons that led to my dismissal and would like to present my case for reconsideration.

Explanation of Circumstances:

Actions Taken & Plan for Future Success:

Request for Readmission:

I sincerely request that you consider my appeal for readmission. I am committed to making positive changes and achieving academic success.

Thank you for considering my appeal. Please feel free to contact me if you need any further information.

Sincerely,

Name:

Student ID:

Contact Information: