## **Telecommuting Agreement Form**

Employee Name
Job Title
Department
Supervisor Name
Telecommuting Address
Telecommuting Schedule (Days, Hours)
Effective Start Date
Expected End Date
Job Duties & Deliverables
Equipment Provided by Employer
Equipment i Tovided by Employer
Employer Policies & Requirements
Additional Terms
I acknowledge and agree to abide by the employer's telecommuting policies, and understand my
responsibilities as a telecommuting employee.
Employee Signature
Date
Supervisor Signature
Date