

COVID-19 Exposure Notification

Date:

To:

Dear ,

We are writing to inform you that you may have been exposed to a confirmed case of COVID-19. This exposure may have occurred on the following date(s):

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As a result, we ask that you take the following steps:

- Monitor yourself for symptoms of COVID-19.
- If symptoms develop, seek medical advice and follow public health guidelines.
- Follow any additional recommendations or requirements from local health authorities.

Protecting your health and the health of our community is our highest priority. If you have questions or need further assistance, please contact us at .

Sincerely,