

# Part-Time Role Job Description Confirmation

Employee Name:

Job Title:

Department:

Manager/Supervisor:

Start Date:

Working Hours / Schedule:

## Job Description

## Key Responsibilities

## Requirements & Qualifications

## Confirmation

I confirm that I have read and understood the contents of my job description for the above part-time role. I agree to perform the duties and responsibilities outlined above to the best of my abilities.

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Employee Signature

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Date