

# IT Professional Exit Interview Form

## Personal Information

Full Name

Job Title

Department

Email

Start Date

Last Working Day

## Reason for Leaving

Please explain your primary reason(s) for leaving

## Position & Role Feedback

Did you feel your skills were utilized effectively?

☐ Yes ☐ No

Comments on your position/responsibilities

## Work Environment & Team

How would you describe the work environment?

Feedback about your team or colleagues

## Management & Support

Feedback about your supervisor/management

## Training & Resources

Were you provided with sufficient training and resources?

☐ Yes ☐ No

Comments on training or resources

## Future Suggestions

Suggestions to improve the workplace or processes

## Additional Comments

Any other comments or feedback?