

Temp-to-Perm Agreement Template

Parties

Employer Name:

Employer Address:

Employee Name:

Employee Address:

Position Details

Position Title:

Department:

Supervisor:

Start Date (Temporary Period):

Estimated End Date (Temporary Period):

Perm Transition Date:

Compensation & Benefits

Temporary Compensation:

Permanent Compensation (if different):

Benefits During Temporary Period:

Benefits Upon Permanent Hire:

Terms & Conditions

Job Duties:

Work Hours:

Employment Status:

Termination Notice Period:

Other Terms:

Signatures

Employer Signature:

Date:

Employee Signature:

Date: