

Academic Probation Warning Notification Letter

Date:

Student Name:

Student ID:

Program:

Dear ,

We are writing to notify you that, based on your academic performance in the recent term, you have been placed on academic probation. This status is a formal warning that your academic standing does not currently meet the minimum requirements of .

Please be aware of the following:

- Your cumulative GPA:
- Required minimum GPA:
- Probation period:

It is important that you take immediate steps to improve your academic performance. You are encouraged to meet with your academic advisor to discuss your progress and explore the resources available to you.

Failure to show satisfactory improvement during the probation period may result in further academic action according to the institution's policies.

If you have any questions, please contact the Registrar's Office or your academic advisor.

Sincerely,