

Data Security Acknowledgment for Remote Workers

I acknowledge and agree to adhere to the following Data Security policies and best practices as a remote worker:

- I will safeguard all company data and confidential information.
- I understand that unauthorized disclosure or access to data is strictly prohibited.
- I will comply with all organizational data protection procedures.
- I will report any security incidents or data breaches promptly.
- I will use only approved devices and networks to access work systems.
- I will not share access credentials with anyone.

Full Name

Email Address

Date

Signature

Comments (optional)

☐ I have read, understood, and agree to comply with the above data security requirements.