

# Mutual Separation and Severance Agreement

This Agreement is made between:

Whereas:

## Terms of Separation

1. Employment End Date:
2. Severance Payment:
3. Final Compensation & Benefits:
4. Return of Company Property:
5. Confidentiality:
6. Release of Claims:

Other Terms:

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Employee Signature:

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Date:

Company Representative Signature:

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Date: