

# Voluntary Resignation Exit Interview

## Employee Details

Name

Position/Title

Department

Start Date

Last Working Day

## Exit Interview Questions

Primary reason for leaving

Other reasons for leaving

Did your role and responsibilities meet your expectations?

How would you describe your relationship with your manager?

How would you describe your relationship with your team?

How would you rate the work environment and culture?

What could be improved for future employees?

Would you consider working with us again in the future?

**Additional Comments**