

Employee Exit Interview Questionnaire

Employee Information

Employee Name

Job Title

Department

Manager/Supervisor

Date of Interview

Employment Experience

1. What was your overall experience working here?

2. What did you enjoy most about your job?

3. What did you enjoy least about your job?

4. Did you feel your work was valued?

5. Were goals and expectations clear?

Reasons for Leaving

6. What is your primary reason for leaving?

7. Could anything have been done to prevent your departure?

Feedback & Suggestions

8. How would you describe the culture and environment?

9. Do you have suggestions for workplace improvement?

10. Additional comments or feedback