

# Water Damage Subrogation Reporting Template

## A. Claim Information

Claim Number

Date of Loss

Reported Date

Location of Loss

## B. Insured/Policy Information

Insured Name

Policy Number

Contact Number

Mailing Address

## C. Cause & Description of Water Damage

Description

Suspected Cause

## D. Investigation Details

Investigation Summary

Investigator / Adjuster

Date Investigated

### E. Subrogation Details

Potential Responsible Party

Responsible Party Contact Info

Basis for Subrogation

### F. Financials

Total Paid to Date

Recoverable Amount

### G. Attachments / Notes

Additional Notes