

# Home Insurance Claims Documentation Checklist

## 1. Policy & Claim Information

☐ Insurance policy number ☐ Contact information for insurer ☐ ☐

## 2. Incident Details

☐ Date and time of incident ☐ Address/location of damage ☐ ☐

## 3. Proof of Ownership & Inventory

☐ Inventory list of damaged/lost items ☐ Photos/videos of damaged items ☐ Original purchase receipts/invoices ☐ ☐

## 4. Property Damage Documentation

☐ Photos/videos of property damage ☐ Repair estimates from contractors ☐ ☐

## 5. Additional Information

☐ Police/fire department report (if applicable) ☐ Communication records with insurer ☐ ☐