

# Architectural Design Error Liability Report

## Project Information

Project Name

Project Location

Client/Owner

Architect/Design Firm

Report Date

## Error Description

Summary of Error

Location within Project

Date Error Discovered

Discovered By

## Details and Impact

Detailed Description of Error

Potential or Actual Impact

Photos/Drawings Reference

## Liability Analysis

Description of Responsible Party/Parties

Breach of Duty / Negligence

Codes/Standards Involved

## Correction & Resolution

Proposed Corrective Action

Status of Correction

Estimated Cost Impact

Schedule Impact

## Additional Notes

Prepared By

Position/Title

Signature

Date