Date: Employee Name Employee Address City, State ZIP
Re: Workers' Compensation Claim Denial
Dear,
We have reviewed your workers' compensation claim regarding the incident dated .
After careful consideration, we regret to inform you that your claim has been denied for the following reason(s):
•
If you have any questions or believe this decision is incorrect, you have the right to appeal. To do so, please contact us at or follow the instructions provided by your state's workers' compensation board.
Thank you for your understanding.
Sincerely, Claims Department Company Name

Company Name

Address City, State ZIP

Phone