## **Golf Cart Equipment Checkout Sheet**

| Date                      |             |            |          |
|---------------------------|-------------|------------|----------|
| Cart Number               |             |            |          |
| Employee Name             |             |            |          |
| Limployee Name            |             |            |          |
| Time Out                  |             |            |          |
| Time In                   |             |            |          |
| Equipment Checklist       |             |            |          |
| Equipment                 | Checked Out | Checked In | Comments |
| Keys                      |             |            |          |
| Charger                   |             |            |          |
| First Aid Kit             |             |            |          |
| Fire Extinguisher         |             |            |          |
| Radio                     |             |            |          |
| Other                     |             |            |          |
| Notes / Condition         |             |            |          |
|                           |             |            |          |
| Employee Signature        |             |            |          |
|                           |             |            |          |
| Staff Receiving Signature |             |            |          |
| Date                      |             |            |          |